

**Clackamas Community College**  
Online Course/Outline Submission System

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### Section #1 General Course Information

**Department:** Education, Human Services & Criminal Justice

**Submitter**

First Name: **Yvonne**

Last Name: **Smith**

Phone: **3207**

Email: **yvones**

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**Course Prefix and Number:** EM - 148

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**# Credits:** 2

**Contact hours**

Lecture (# of hours): 20

Lec/lab (# of hours):

Lab (# of hours):

Total course hours: 20

For each credit, the student will be expected to spend, on average, 3 hours per week in combination of in-class and out-of-class activity.

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**Course Title:** Exercise Program Manager

**Course Description:**

**This course is designed for experienced emergency exercise staff to perform tasks as chief exercise controllers or control team leaders for emergency management exercises.**

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**Type of Course:** Career Technical Preparatory

Is this class challengeable?

**Yes**

Can this course be repeated for credit in a degree?

**No**

Is general education certification being sought at this time?

**No**

Does this course map to any general education outcome(s)?

**No**

Is this course part of an AAS or related certificate of completion?

**Yes**

**Name of degree(s) and/or certificate(s):** Emergency Management AAS

Are there prerequisites to this course?

**No**

Are there corequisites to this course?

**No**

Are there any requirements or recommendations for students taken this course?

**No**

Are there similar courses existing in other programs or disciplines at CCC?

**No**

Will this class use library resources?

**Yes**

**Have you talked with a librarian regarding that impact?**

**No**

Is there any other potential impact on another department?

**No**

Does this course belong on the Related Instruction list?

**No**

**GRADING METHOD:**

Pass/No Pass Only

**Audit: Yes**

When do you plan to offer this course?

**✓ Not every term**

Is this course equivalent to another?

If yes, they must have the same description and outcomes.

**No**

Will this course appear in the college catalog?

**No**

Will this course appear in the schedule?

**No**

**Student Learning Outcomes:**

Upon successful completion of this course, students should be able to:

1. identify advantages/disadvantages of the three major exercise types (tabletop, functional, and full-scale);
2. develop a personal approach to the job of exercise program manager using a model job,
3. define the purpose, objectives, and components of an exercise program.
4. identify the critical tasks required to develop, implement, review, and revise an exercise program;
5. conduct an exercise program needs assessment using an exercise program management matrix,
6. develop the purpose, goals, objectives, and strategies for a Comprehensive Exercise Program;
7. develop a long-range (5 years or longer) risk-based, all hazards, program plan including: financial, personnel, equipment, and facilities requirements.

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***This course does not include assessable General Education outcomes.***

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**Major Topic Outline:**

1. Comprehensive Exercise Plan (CEP) overview.
2. Developing a CEP policy statement.
3. Developing a multi-year CEP schedule.
4. Developing and managing resources.
5. Developing a corrective action plan.
6. Evaluating and revising CEP.

**Does the content of this class relate to job skills in any of the following areas:**

- |                                      |           |
|--------------------------------------|-----------|
| 1. Increased energy efficiency       | <b>No</b> |
| 2. Produce renewable energy          | <b>No</b> |
| 3. Prevent environmental degradation | <b>No</b> |
| 4. Clean up natural environment      | <b>No</b> |
| 5. Supports green services           | <b>No</b> |

Percent of course: 0%

**First term to be offered:**

**Next available term after approval**

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